

**Minutes of Governing Body Meeting (GB-43) of  
Vidyalankar Institute of Technology**

The meeting of Governing Body (GB-43) was held on Saturday, June 18, 2022, at 11:00 am on 7th Floor, M Block.

<b>Item 1</b>	<p><b>Introduction of Committee Members.</b></p> <p>Principal, Dr. S. A. Patekar welcomed all the Governing Body members for 43<sup>rd</sup> Governing Body meet. Prof. Varsha Bhosale, Vice Principal, VIT, introduced all the Governing Body members and initiated the meeting.</p>
<b>Item 2a</b>	<p><b>To consider leave of absence to members, if any.</b></p> <p>Prof. Varsha Bhosale informed the Board members about the absence of GB members. The Board members granted leave of absence.</p>
<b>Item 2b</b>	<p><b>Approval of minutes of earlier meeting and discussion on action taken report.</b></p> <p>The minutes of last Governing Body meeting (GB-42) held on 18 Dec 2021 were approved by the Board.</p>
<b>Item 3</b>	<p>Discussion on Curriculum Enrichment</p> <p>Prof. Varsha Bhosale and Prof. Saurabh Mehta presented the draft copy of Undergraduate and Post Graduate Programme Syllabus Scheme and the detailed Syllabus for First Year, to be implemented under autonomy from the A.Y.2022-23,</p> <p>Dr. Patekar discussed various aspects related to Academic Flexibility, Credit &amp; Audit Courses offered, and Evaluation Scheme, Further the concept of offering tracks within the total credits of the programme was also told to the board. The facility of Minors / Honors with additional 15 Credits was also explained.</p> <p>Shri. Milind Tadvalkar suggested that there should be different thinking in offering the courses and doing assessment and their evaluation. He also suggested that the total credits should be 160, for PG Engineering it was decided to have the total course credits should be as per AICTE norms.</p> <p>Shri. Vishwas Deshpande suggested that we should offer multiple courses and the students should be able to select as per their Interest.</p> <p>It was discussed that the First Year Syllabus for all the courses shall be redesigned considering all the reforms for Autonomy, for Second/Third/Fourth Year the current Mumbai University Syllabus should be adopted (as the student admitted to these batches have undergone their earlier year/s of study under Mumbai University Syllabus). The Rules and Regulations evaluation scheme and the conduction of examination shall be executed as per the Institute policy, under Autonomy.</p> <p>It was discussed that the total credits for UG courses shall be around 160 to 165 and for PG courses the Institute can consider reducing the total credits for PG Engineering, however enough work should be given to the student as home assignment. For PG Management the total credits of the course shall be</p>



	<p>between 90 to 100. The Board suggested that appropriate approval shall be taken from the respective BoS and Academic Council.</p>
<b>Item 4</b>	<p><b>Teaching Learning and Evaluation</b></p> <p>Prof. Varsha Bhosale said that in this A.Y. (2022-23) admissions for the first year (B.E., DSE, M.E., M.M.S.) were delayed and the schedule for the same is yet to be received.</p> <p>Prof. Saurabh Mehta gave the requirements related to faculty and other staff to the board, Dr. Amit Oak told that immediately we should appoint good faculty on regular / visiting basis as per course requirement, Further the Institute shall follow the process for recruitment of Teaching &amp; Non-Teaching staff as per the requirements. The total faculty on roll were 129.</p> <p>Prof. Varsha Bhosale also suggested that the vacancies for non-Teaching staff should be filled immediately.</p> <p>Shri. Vishwas Deshpande suggested that the Institute should hire an external agency to find out the KRA for every designation and then accordingly the staff should be appointed.</p> <p>Prof. Varsha Bhosale presented the rule book and manual for conducting various examinations under Autonomy to the Board. Various Ideas were exchanged regarding the examination assessment and evaluation scheme.</p> <p>It was resolved to adopt ISA (In semester Assessment), MSE (Mid Semester Examination) with 30% to 40% of syllabus and ESE (End Semester Examination) with the remaining 70% to 60% syllabus. It was also decided to conduct repeat examination. The overall passing in the subject shall be 40% considering ISA, MSE and ESE marks obtained.</p> <p>Shri. Milind Tadvalkar emphasized that in Autonomy all the processes should be executed with utmost care.</p>
<b>Item 5</b>	<p><b>Updates on Research, Innovation &amp; Extension Activities undertaken</b></p> <p>Dr. Saurabh Mehta presented the performance of staff and students related to research activities, he also presented VIT R&amp;D policy as prepared by the R&amp;D convener, to the Governing Body members. The members approved the R&amp;D policy to be implemented from A.Y. 2022-23. Prof. Varsha Bhosale said that the no. of activities related to Research &amp; Innovation needs to be strengthened for the Institute to compete with other good Institutes.</p> <p>Shri. Vishwas Deshpande suggested that the R &amp; D Convener along with IQAC Director shall prepare a plan of Action and give departmental &amp; individual targets to be archived to strengthen research activities at the Institute.</p>
<b>Item 6</b>	<p><b>Updates on new Infrastructure &amp; Learning Resources developed</b></p> <p>Prof. Varsha Bhosale presented the MOM of Building Committee meeting for ratification. The meeting was ratified by the Board.</p> <p>Dr. Amit Oak further informed that the New Snacks Vending machine and Shoe Polish machine was proposed to be installed.</p> <p>Dr. Saurabh Mehta presented the proposal for Procurement of equipment's for Laboratories. The MOM of the purchase Committee for the same was ratified by the Board.</p>





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<b>Item 7</b>	<b>Report on Students Support and Progression</b>
	<p>Prof. Varsha Bhosale presented the statistics about the students results, Internships and Placements. It was observed that there is a good improvement in internships for students. She further emphasized that in Autonomy it is proposed to have credits for internships. Dr. Amit Oak further added that for MMS the internship is 100% every year.</p> <p>Shri. Milind Tadvalkar suggested that Faculty need to visit companies to improve rapport and increase the opportunity for internships and placements.</p>
<b>Item 8</b>	<b>Initiatives on Governance, Leadership and Management</b>
	<p>Prof. Varsha Bhosale informed that the Institute has received fresh Autonomous status for a period of 10 Years from the A.Y. 2022-23 from University Grants Commission, New Delhi. The Autonomy Conferment letter from University of Mumbai is still awaited. The Board appreciated the achievement of the Institute.</p> <p>She further informed the Board about the various committees that need to be constituted / reconstituted for smooth functioning of the Autonomy. The Various Committees are as listed below:</p> <ol style="list-style-type: none"> <li>1. Governing Body</li> <li>2. Board of Studies</li> <li>3. Academic Council</li> <li>4. Examination Committee</li> <li>5. Finance Committee</li> </ol> <p>Prof. Varsha Bhosale informed the board about the UGC nominee on the governing body of VIT, she said that Dr. Neeta Kanekar, Department of Biosciences &amp; Bioengineering from IIT Bombay is appointed as UGC nominee.</p> <p>Shri. Vishwas Deshpande suggested that the required committees shall be constituted/ reconstituted and shall be functional from the A.Y. 2022-23. Shri. Milind Tadvalkar suggested that the prepared draft Syllabus Scheme to be implemented under autonomy from the A.Y.2022-23, of each department and the detailed Syllabus for First Year Undergraduate and Post Graduate Courses shall be presented for approval to the BoS of respective department and then to the Academic Council of the Institute. The members went through the recommendations of external members to be appointed to the department board of studies and academic council. Shri. Vishwas Deshpande suggested that we should have members from NITs, IITs, Reputed Industries and Educational Institutes in India and Abroad. From the recommended list the names were approved by the governing body members.</p> <p>Dr. Amit Oak presented the budget to the Board, and the budget was approved by the Board. Shri. Vishwas Deshpande suggested that the Institute should study the budget and plan for implementing salary as per 7<sup>th</sup> Pay Commission.</p> <p>It was resolved that the Institute shall apply to the Fees Regulating Authority for the fixation of fees for the A.Y. 2023-24.</p> <p>Prof. Varsha Bhosale informed us that the request has been received from Merittrac company to offer our Institute as venue for conduction of various competitive exams. It was resolved that the Institute shall offer the venue for conduction of MHTCET-2022 and MBA competitive exams.</p>





	<p>target shall be set for a period of 1 Year. AQAR 2021-22 uploads shall be completed by 31<sup>st</sup> December 2022.</p> <p>Dr. Patekar informed the members about the accreditation of two UG courses, namely Information Technology and Computer Engineering, for the period of 3 Years from the A.Y. 2022-23. All were happy to hear about this achievement. Further Dr. Patekar informed about uploading of SAR on NBA portal for UG programmes in Electronics Engineering, Electronics &amp; Telecommunication Engineering &amp; Biomedical Engineering for second cycle of Accreditation.</p> <p>Prof. Varsha Bhosale also informed the board about the updates made to the Revised performance appraisal form. It was decided that IQAC shall conduct training programs for awareness regarding Revised Performance Appraisal Form, Quality Benchmarks for all faculty members and have pilot run of all faculty members to understand the results obtained with reference to the current quality benchmarks.</p> <p>Prof. Varsha Bhosale informed the board that with reference to the applications made to AICTE, DTE &amp; University of Mumbai for changes to be made applicable from the Academic Year 2022-23 for:</p> <ul style="list-style-type: none"> <li>• Change in the Name of the Undergraduate Degree Engineering Course from Electronics Engineering (Intake 120) to Electronics and Computer Science (Intake 120) from the Academic Year 2022-23</li> <li>• Closure of Postgraduate (M.E) Course in Information Technology (Intake 18) from the Academic Year 2022-23.</li> <li>• Reduction in the Intake from the Academic Year 2022-23 of the Postgraduate Degree Engineering Courses in <ul style="list-style-type: none"> <li>• Computer Engineering, From Intake – 18 to intake – 12 and</li> <li>• Electronics &amp; Telecommunication Engineering, From Intake-18 to Intake-12.</li> </ul> </li> <li>• Increase in Intake of UG Engineering courses in Information Technology (from 120 to 180) &amp; Computer Engineering (From 120 to 180) from A.Y. 2023-24</li> </ul> <p>Increase in Intake (10 Seats) of PhD Technology (Computer Engineering) from the academic year 2023-24.</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> <li>• The Institute shall implement Autonomy from the A.Y. 2022-23.</li> <li>• Implement Change in the Name, Closure of Postgraduate (M.E) Course in Information Technology, Reduction in the Intake from the Academic Year 2022-23 of the Postgraduate Degree Engineering Courses in Computer Engineering, Electronics &amp; Telecommunication Engineering.</li> <li>• Institute shall apply (in August 2022) to University of Mumbai for Increase in Intake (10 Seats) PhD Technology (Computer Engineering) from the academic year 2023-24.</li> </ul>
<b>Item 9</b>	<b>Environmental Initiatives undertaken</b>
	<p>It was decided to purchase a new shredding machine to shred the green waste in campus.</p> <p>The wet waste compost plant was also installed</p>
<b>Item 10</b>	<b>Any other matter which enhances academic atmosphere/status in/of the Institute.</b>
	No other matter was discussed.

The meeting ended with vote of Thanks to the Chair.

Principal & Member Secretary  
Governing Body, VIT


